

Fiscal Court Orders

Jan. 2, 2018
REGULAR SESSION OF NELSON FISCAL COURT

Book 40
Page 1

COURT MET IN REGULAR SESSION, PRESENT COUNTY JUDGE-EXECUTIVE DEAN WATTS AND THE FOLLOWING NAMED MAGISTRATES: KEITH METCALFE, SAM HUTCHINS, BERNRD ICE, JEFF LEAR AND JERRY HAHN.


ORDER APPOINTING MIKE NEWTON TO SHERIFF'S POSITION

ORDER OF THE COUNTY JUDGE EXECUTIVE

WHEREAS: The Nelson County Sheriff, Ed Mattingly, has tendered his resignation effective the end of business on December 31, 2017;

WHEREAS: KRS 63.220 provides the County Judge Executive to make the appointment due to the vacancy of the Sheriff's position;

THEREFORE: I, Dean Watts, County Judge Executive, hereby appoint Bernard Mike Newton to fill the unexpired term of Nelson County Sheriff.


Dean Watts
Nelson County Judge Executive

12/28/17
Date

MINUTES APPROVED - DEC. 19

On motion of Sam Hutchins, second of Bernard Ice, by unanimous vote of the Court, IT IS HEREBY ORDERED to approve the minutes of the Dec. 19, 2017 session of Nelson Fiscal Court as presented.

BILLS

On motion of Keith Metcalfe, second of Jeff Lear, by unanimous vote of the Court, IT IS HEREBY ORDERED to authorize the County Treasurer to pay the following bills:

Nelson County Fiscal Court Bills for Court Approval January 2, 2018

Name	Memo	Account	Amount
01 General Fund			
Bardstown Housing Auth	Bethany Haven - Jan 2018	5315399 · Emergency Shelter for Children	\$ 300.00
Brite Wholesale	Bulbs	5090406 · County-wide Main Supplies	110.88
Carey Sign	SO 38	5105340 · Law Enforc Vehicle maintenance	535.00
Central Ky Comm Action	Staffing for Voluntary Action	5301315 · Community Action Services	1,014.00
Chase Card Services	Postage	5001445 · CJE Office Expense	300.00
Chase Card Services	HR Management membership	5001445 · CJE Office Expense	179.00
Chase Card Services	1099, Affordable Care Act Software	5040445 · Treasurer Office Supplies	488.95
Chase Card Services	Drug Task Force - tv mounts	5105741 · Law Enforcement Building	64.92
Chase Card Services	Certified mail - nuisance reports	5115563 · Codes - Postage	25.30
Chase Card Services	Euthanasia License Renewals	5205551 · Animal Control Dues & Licenses	102.96
Chase Card Services	Mold testing kit	5305334 · Sr Citizens Bldg Supplies	80.00
Conway Heaton	SO 38	5105340 · Law Enforc Vehicle maintenance	39.87
Conway Heaton	SO 38	5105592 · Vehicle Repairs - Ins Claims	2,498.00
Conway Heaton	Ford F150	5135340 · EMA Vehicle maintenance	334.50

Fiscal Court Orders

Jan. 2, 2018

REGULAR SESSION OF NELSON FISCAL COURT

Book 40
Page 2

Conway Heaton	Ford F150	5135443 · EMA Vehicle Parts	71.73
Conway Heaton	Ford F150	5135479 · EMA Tires	764.00
Cundiff, Leo	Sweep parking lot	5415329 · Civic Center Maint Contracts	100.00
Cutting Edge Constr	Window restorations- Tourism office	5080571 · Old Courthouse Bldg Repairs	2,007.00
Fulkerson, Russell	Boot allowance	5340427 · Comm Svc Supplies	75.00
Holt Computers	Service Keith's computer	5090445 · Maintenance - Office Expense	80.00
KY IAEI	Blankenship Certification Class	5115569 · Codes - Staff Training	80.00
L&W Emergency Equip	2018 Ford Explorer equipment	5105723 · Law Enforcement Automobiles	853.00
L&W Emergency Equip	2018 Ford Explorer equipment - pd by SO	5105723 · Law Enforcement Automobiles	853.00
L&W Emergency Equip	Battery charger, supplies	5139336 · Weather Siren Repairs	595.00
Landmark Comm News	IRB ordinances- reimbursed	9100539 · Advertising & Legal Notices	522.68
Landmark Sprinkler	Replace flow switch on sprinkler system	5081334 · Justice Center Bldg Maint	680.00
Lowe's	Maint supplies - corkboard install	5090427 · Maintenance - Supplies	37.02
Lowe's	Wall repairs, lock install	5145334 · Central Dispatch Bldg Maint	27.83
Lowe's	EMA supplies	5135427 · EMA Supplies & Materials	104.35
Ronnie's Custom Care	Monthly cleaning	5081329 · Justice Center Main Contracts	4,000.00
S & P Cleaning Svc	Cleaning service 1217	5080329 · Old Courthouse Main Contracts	1,200.00
S & P Cleaning Svc	Cleaning service 1217	5085329 · Sutherland Bldg Main Contracts	1,190.00
Simplex Grinnell	Fire extinguisher inspections	5085329 · Sutherland Bldg Main Contracts	36.00
Simplex Grinnell	Fire extinguisher inspections	5415329 · Civic Center Maint Contracts	61.00
Thrasher, Donald	Settlement agreement- court costs	9100537 · Claims & Judgments	171.00
Underwood, Judith A	Civic Center Cleaning 1217	5415329 · Civic Center Maint Contracts	850.00
Young, Mark	Boot allowance	5090481 · Maintenance - Uniforms	75.00
Total 01 General Fund			20,506.99
02 Road Fund			
Chase Card Services	Fuel for backhoe	6105429 · Fuel	27.87
Hydraulic Specialists	Repair cylinder - boom mower	6105336 · Equipment repairs	485.00
Irving Materials Inc.	Bin block - cold mix storage	6103334 · Building & Grounds Maintenance	810.00
Irving Materials Inc.	523/Louisville Rd	6105457 · Bridge & Culvert Materials	229.00
Kenworth	Truck 306	6105443 · Parts	26.25
Ky Engineering Center	Bridge seminar	6105569 · Staff Training	150.00
Lasco	Snow chain repair links	6105443 · Parts	205.66
Saf-ti-Co	Various street, road signs	6105469 · Signs & Posts	591.32
Tatum Auto Supply	Garage supplies	6105427 · Garage supplies	48.63
Tatum Auto Supply	Boom mower, mechanic & fuel, salt spreader	6105443 · Parts	832.56
Total Truck Parts, Inc.	Garage supplies	6105427 · Garage supplies	99.54
Total 02 Road Fund			3,505.83
03 Jail Fund			
Chase Card Services	Shower liners	5101428 · Canteen Inventory	27.82
Chase Card Services	Wet wipes	5101445 · Office Supplies	14.22
Clems	Food	5101425 · Food	3,587.71
Cochran Pharmaceuticals	Inmate medical	5101549 · Routine Medical	1,104.64
Complete Primary Care	Inmate medical Dec 2017	5101549 · Routine Medical	4,880.00
Dean Milk	Milk	5101425 · Food	2,050.05
Flowers Baking Co	Bread	5101425 · Food	944.85
ICS Jail Supplies	Toothbrushes, razors, soap, hygiene supplies	5101453 · Prisoner Hygiene	829.20
KY Cavern Water	Water	5101445 · Office Supplies	107.98
Maxima Supply	Inventory purchases	5101428 · Canteen Inventory	2,905.78
Nu Life Cartridge	Paper, printer ink, clips, tape, writing pads	5101445 · Office Supplies	547.38
Thomson West	2018 Criminal law pamphlets	5101428 · Canteen Inventory	1,518.00
Total 03 Jail Fund			18,517.63
09 Ambulance Fund			
Bound Tree Medical	Medical supplies	5140550 · Medical supplies & Materials	305.08
Chase Card Services	Annual service contract - time card machine	5140336 · Equipment Maintenance & Repairs	149.00
Chase Card Services	Plaque	5140445 · Office Expense	118.40
Chase Card Services	Uniforms	5140481 · Staff Uniforms	690.00
Chase Card Services	Postage	5140563 · Postage	45.72
Conway Heaton	Sq 31	5140340 · Vehicle Maintenance & Repairs	472.50
Conway Heaton	Sq 31	5140443 · Vehicle Parts	1,093.72
ECC Technologies	Software agreement	5140445 · Office Expense	570.00
Galls	Uniforms	5140481 · Staff Uniforms	215.94
Holt Computers	Upgrades to Wanda's computer	5140336 · Equipment Maintenance & Repairs	149.00
LifeGas	Oxygen	5140550 · Medical supplies & Materials	102.85
QuadMed Inc	Medical supplies	5140550 · Medical supplies & Materials	29.95
Shred-It USA	File destruction service	5140445 · Office Expense	80.78
Stericycle	Steri safe	5140550 · Medical supplies & Materials	90.74
Tatum Auto Supply	Halogenis, DEF	5140443 · Vehicle Parts	83.98
Total 09 Ambulance Fund			4,197.66
Subtotal-General Fund Bills			\$ 46,728.11

Fiscal Court Orders

13 Solid Waste Fund

Cintas First Aid & Safety
City of Bardstown
Lasco
Lasco
Municipal Equip
Tatum Auto Supply
Tatum Auto Supply
Total 13 Solid Waste Fund

First aid supplies
Quarterly Order City/County Garbage
Windshield washer fluid
Trucks 411, 412, 414, 416
Trucks 412, 414
Truck 411, 412, 416
Battery - Eddie's truck

5215594 Crew Safety Equipment \$ 211.01
5215566 Reimbursements 1,938.00
5215427 Garage supplies 16.56
5215443 Parts 1,257.65
5215443 Parts 688.38
5215443 Parts 176.30
5215443 Parts 159.99
4,447.89

15 Landfill Fund

AmeriGas
Brite Wholesale
Buzick
Chase Card Services
Chase Card Services
Chase Card Services
Conway Heaton
Galeton
Kimball Midwest
Kimberland, David
Ky Engineering Center
Lasco
Lowe's
Modern Supply
Municipal Equip
Sublet Contractors
Tatum Auto Supply
Tatum Auto Supply
Total 15 Landfill Fund

Propane
Lighting repairs, bulbs
Insulation - fuel room
Battery charger
Tax refunded
Software subscriptions
John G Truck
Jacket - upgrade sizing
Garage supplies
Office cleaning 1217
Bridge seminar
Trucks 409, 413, 417, 418, shop truck
Mechanic shop - basin sink
Welding supplies
Truck 418, tarp stock
Dumpster repairs
Shop light, brake cleaner, oil, clay, supplies
Truck 409, shop truck

5210578 Utilities 1,710.76
5210334 Building Maintenance 312.47
5210334 Building Maintenance 103.32
5210427 Main supplies 73.50
5210443 Parts (3.48)
5210445 Office Expense 63.99
5210443 Parts 29.87
5210481 Uniforms 24.00
5210427 Main supplies 151.71
5210329 Maintenance Contracts 525.00
5210569 Staff Training 150.00
5210443 Parts 1,072.79
5210334 Building Maintenance 458.09
5210427 Main supplies 69.10
5210443 Parts 516.00
5210336 Equipment Repairs 663.01
5210427 Main supplies 252.56
5210443 Parts 76.98
6,249.67

Subtotal - PIC Fund Bills

Total Bills to Pay

\$ 10,697.56
\$ 57,425.67

COUNTY CLERK BUDGET - 2018 -MAXIMUM AMOUNT FOR DEPUTIES

On motion of Sam Hutchins, second of Bernard Ice, by unanimous vote of the Court, IT IS HEREBY ORDERED to approve County Clerk Elaine Filiatreau's 2018 budget as presented:

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2018

Nelson County Clerk

Part One - Summary and Reconciliation of All Accounts

Show & Describe All Accounts	Column 1	Column 2	Column 3	Column 4	Column 5
	2018 Fee Account Budget Estimate	2018 Fee Account Cumulative Actual	Account (NOT FEE ACCOUNT)	Account (NOT FEE ACCOUNT)	Account (NOT FEE ACCOUNT)
1. Receipts YTD	\$13,223,325.00				
2. Total Disbursements YTD	\$12,872,912.41				
3. Book Balance/Excess Fees	\$350,612.59				
4. Bank Statement Balance					
5. Plus Deposits in Transit					
6. Less Outstanding Checks					
7. Other					
8. Reconciled Bank Balance					
9. Accounts Receivable as of 12/31					
10. Unpaid Obligations as of 12/31					
11. Excess Fees					

Instructions: This form is the required format for the budget and the quarterly report. BUDGET: After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. QUARTERLY REPORT: The quarterly report is current through the quarter ending calendar year to date in Part One. Line 1. Show total receipts on a cash basis for the year to date for all accounts. Show for the year to date including any beginning balance for all accounts. Show the status of all funds in the official closing during calendar year to date in Part One. Line 2. Show total disbursements on a cash basis for the year to date for all accounts. Show current year fee account (CUMULATIVE) for all accounts. Show current year amount in COLUMNS 2 as calculated in Part Two of report. Line 3. Show difference between lines 1 and 2 for all accounts. Line 4. Show bank statement balance(s) at close of quarter. Line 5. Show total deposits made prior to close of quarter for lines 5 from all banks. Line 6. Show total amount of checks issued prior to close of quarter that are not reflected in bank statement(s). Line 7. Show investments. Line 8. Show line 4 adjusted for lines 5, 6, and 7. Line 9. Show balance for quarter ending 12/31. Show calculation in Part Two of report. Line 10. Complete for quarter ending 12/31. Show calculation in Part Three of report. Line 11. Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All debt to be shown in Part Four. Report due to: State Local Finance Officer, 1024 Capital Center Drive, Suite 540, Frankfort, KY 40601-8204 by the 30th day following the close of each quarter. Fax # 502-575-3712 / Ph # 502-575-3710.

Approved by the fiscal court on the 2 day of JANUARY, 2018
[Signature]
County Judge/Executive

To the best of my knowledge the information reported herein for the budget/quarter ended 12/31/18 is accurate and complete.
[Signature]
Signature of County Clerk 1-2-2018
Date

Fiscal Court Orders

Jan. 2, 2018

REGULAR SESSION OF NELSON FISCAL COURT

Book 40
Page 4

Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31
Part Two (continued) Receipts							
1. Federal Grants/Reimbursements							
2. State Grants							
3. State Fees For Services							
4. Fiscal Court	\$3,000.00						
5. Revenue Supplement (< 20,000 pop)							
6. Licenses and Taxes							
7. Motor Vehicle:							
8. Licenses and Transfers	\$1,863,750.00						
9. Usage Tax	\$5,355,000.00						
10. Tangible Personal Property Tax	\$4,567,500.00						
11. All Other Fees (liens, notary, etc)	\$47,250.00						
12. 4% School Treasurer	\$59,325.00						
13. Licenses: (describe)							
14. Housing & Trust	\$58,800.00						
15. Marriage	\$13,125.00						
16. Occupational							
17. Beer & Liquor							
18.							
19. E911 Fees	\$3,675.00						
20. Deed Transfer Tax	\$203,700.00						
21. Delinquent Taxes	\$346,500.00						
22. Fees Collected for Services							
23. Recordings:							
24. Deeds, Easements, and Contracts	\$26,250.00						
25. Real Estate Mortgages	\$92,400.00						
26. Chattel Mortgages & Financing S	\$141,750.00						
27. Powers of Attorney	\$5,775.00						
28. All Other Recordings	\$53,550.00						
29. Charges for Other Services:							
30. Copywork & Website Fees	\$56,750.00						
31. Tax Bills	\$15,750.00						
Part Three Disbursements							
Required Payments							
1. Payments to State (describe)							
2. Motor Vehicle:							
3. Licenses & Transfers	\$1,338,750.00						
4. Usage Tax	\$5,194,950.00						
5. Tangible Personal Prop Tax	\$1,690,500.00						
6. Licenses: (describe)							
7. Housing & Trust	\$58,800.00						
8. Marriage Licenses							
9.							
10. Delinquent Tax	\$42,000.00						
11. Legal Process Tax	\$46,200.00						
12. Tax Bills	\$6,300.00						
13. Payments to Fiscal Court (describe)							
14. Tangible Personal Property Tax	\$595,500.00						
15. Delinquent Tax	\$50,400.00						
16. Deed Transfer Tax	\$194,250.00						
17. E911 Fees	\$3,675.00						
18. Beer & Liquor Licenses							

Copy the figures shown on Line 40 in the Budget Estimate column to be shown on Line 39 in the Receivable column (use for 12/31 report)

Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	12/31 Unpaid Obligations
Part Three (continued) Disbursements							
19. Fiscal Court/Tax Bill Prep							
20.							
21. Payments to Other Districts (describe)							
22. Tangible Personal Property Tax	\$2,205,000.00						
23. Delinquent Tax	\$176,925.00						
24.							
25. Payments to Sheriff							
26. Delinquent Tax	\$31,500.00						
27. Payments to County Attorney	\$47,200.00						
28. Total Required Payments	\$11,621,350.00						
Official Expenses							
29. Personal Services							
30. County Clerk's Gross Salary	\$100,157.41						
31. County Clerk's Expense Allowance	\$3,600.00						
32. Deputies Gross Salaries	\$588,000.00						
33. Part Time Gross Salaries							
34. Overtime Gross							
35. Unemployment Insurance							
36. Employee Benefits							
37. Employer's Share S.S. (7.65%)							
38. Employer's Share Ret.							
39. Employer Paid Health Insurance	\$105,600.00						
40. Other Payroll Disbursements							
41. Training Fringe Benefit (HB 810)	\$4,905.00						
42. Contracted Services							
43. Rebinding/Microfilming/Scanning	\$15,750.00						
44. Advertising	\$5,000.00						
45. Printing & Binding							
Part Three (continued) Disbursements							
46. Rental/Maint. Agreements	\$13,650.00						
47.							
48. Supplies & Materials (describe)							
49. Office Supplies	\$35,000.00						
50. Other Charges (describe)							
51. Refunds	\$288,750.00						
52. Conventions & Travel	\$8,400.00						
53. Dues & Miscellaneous	\$26,250.00						
54. Postage	\$15,000.00						
55. Repairs / Maintenance	\$20,000.00						
56. Insufficient Funds	\$2,100.00						
57. Debt Service (borrowed money, interest, lease/purchase)							
58. Principal on Note							
59. Interest							
60. Computer Lease							
61. Capital Outlay (outright purchases on tangible items lasting in nature)	\$20,000.00						
62. Office Equipment							
63. Vehicle							
64.							
65.							
66.							
67. Total Official Expenses	\$1,251,562.41						
For offices that fee pool, pay fees to county prior to Dec:							
68. Payments to County Treasurer							
69. Payments to State Treasurer							
Enter total of lines 28, 67, 68 and 69 on line							
70. Total Disbursements	\$12,872,912.41						

Copy the figure shown on Line 70 in the Budget Estimate column to be shown on Line 70 in the Unpaid Obligations (use for 12/31 report)

Fiscal Court Orders

Part Four - Liabilities Outstanding

Form For Budget, Cumulative
Quarterly Report and Annual
Settlement For Calendar Year
2018

Quarter ending _____

Where Budgeted	ISSUE	Totals
Description		
Term (# of Years)		
Current Interest Rate		
Issue Date		
Total Principal Amount		
Total Interest Amount		
Total Issue		
Principal Balance Remaining		
Interest Balance Remaining		
Less Reserve Earnings		
Net Outstanding		
Next Payment Date		
Next Payment Amount		
Final Payment Date		
Where Budgeted		
Description		
Term		
Current Interest Rate		
Issue Date		
Total Principal Amount		
Total Interest Amount		
Total Issue		
Principal Balance Remaining		
Interest Balance Remaining		
Total Outstanding		
Next Payment Date		
Next Payment Amount		
Final Payment Date		
Where Budgeted		
Description		
Term		
Current Interest Rate		
Issue Date		
Total Principal Amount		
Total Interest Amount		
Total Issue		
Principal Balance Remaining		
Interest Balance Remaining		
Total Outstanding		
Next Payment Date		
Next Payment Amount		
Final Payment Date		

Comments:

On motion of Sam Hutchins, second of Jerry Hahn, by unanimous vote of the Court, IT IS HEREBY ORDERED to approve the County Clerk's annual order setting amount for deputies:

**ANNUAL ORDER SETTING MAXIMUM AMOUNT
FOR DEPUTIES AND ASSISTANTS**

Pursuant to KRS 64.530(3), "...The fiscal court shall fix annually the maximum amount, including fringe benefits, which the officer may expend for deputies and assistants..."

The fiscal court of Nelson County in compliance with state law hereby sets the maximum amount which the County Clerk (specify county clerk or sheriff) of

 Nelson County may expend from fees during calendar year 2018 at

\$ 693,600.00 for deputies, assistants and other employees. The maximum

amount as set includes all amounts paid from fees for:

- Full time salaries and wages
- Overtime wages
- Part time salaries and wages
- Vacation and sick leave
- Health insurance
- Insurance other than health
- Employer match SS/Retirement
- Other _____
- Other _____

Fiscal Court Orders

Jan. 2, 2018
REGULAR SESSION OF NELSON FISCAL COURT

Book 40
Page 6

Motion made by Sam Hutchins, second by Jerry Hahn

Vote 5 - 0

Signed Elaine C. Atkinson Fiscal Court Clerk
Date 01-02-2018

DEPARTMENT REPORTS

**LANDFILL/SOLID WASTE

John Greenwell noted busy time at landfill; he noted holiday schedule in effect this week.

**RECREATION

Report by Tyler Wimpsett, including work at cleaning up a wooded area at the Park with help from the Road Department.

**ROAD DEPARTMENT

ON-GOING - Brad Spalding reported on repairs made to boom mower and return of that piece of equipment to work; he also reported on shoulder work on Withrow Creek Rd and on Summers Ln.

TRAILER BIDS - Brad Spalding described danger with trailer now in use for hauling heavy equipment if needed; trailer is also used to haul tires during tire disposal projects. Following discussion, on motion of Jerry Hahn, second of Bernard Ice, and on unanimous vote of Magistrates Hahn, Lear, Ice and Hutchins, IT IS HEREBY ORDERED to approve purchase of a 35-ton trailer as bid by Kaufman Trailer.

35-Ton Trailer
Bid Results
12/29/17

Company	Bid	Delivery
Kaufman Trailer	\$34,655.00	\$1,450.00
The Wray, LLC	\$44,875.00	\$1,500.00
Wayne Supply (Towmaster)	\$52,414.00	
Wayne Supply (Trail King)	\$56,101.00	

**JAIL - Regular report presented by Jailer Dorcas Figg:

NELSON COUNTY JAIL

DECEMBER	Total	Hardin Co	HIP	State	W-End	OUT TO CT	In House
Wed. 20	165	4	0	76	4	4	153
Thur. 21	163	4	0	75	4	3	152
Fri. 22	166	4	0	73	4	4	154
Sat. 23	162	4	0	73	3	4	151
Sun. 24	173	4	1	73	1	3	161
Mon. 25	173	4	1	73	4	3	161
Tue. 26	153	4	0	73	3	7	139
Wed. 27	169	4	1	74	4	4	156
Thur. 28	163	4	1	74	3	4	151
Fri. 29	171	4	1	69	3	4	159
Sat. 30	173	4	1	69	1	3	164
Sun. 31	167	4	1	69	2	3	157

Fiscal Court Orders

Jan. 2, 2018
REGULAR SESSION OF NELSON FISCAL COURT

Book 40
Page 7

JANUARY								
Mon. 01	163	4	1	69	3	3	151	
Tue. 02	165	4	1	69	3	3	154	

On motion of Bernard Ice, second of Sam Hutchins, by unanimous vote of the Court, IT IS HEREBY ORDERED to adjourn the Jan. 2 session of Nelson Fiscal Court.

DEAN WATTS, NELSON COUNTY JUDGE-EXECUTIVE

ELAINE A FILIATREAU, NELSON COUNTY CLERK

