Fiscal Court Orders

COURT MET IN REGULAR SESSION, PRESENT COUNTY JUDGE-EXECUTIVE DEAN WATTS AND THE FOLLOWING NAMED MAGISTRATES: KEITH METCALFE, SAM HUTCHINS, BERNARD ICE, JEFF LEAR AND JERRY HAHN.

*** ***** ***

MINUTES APPROVED - DEC. 20, 2011

On motion of Sam Hutchins, second of Jerry Hahn, by unanimous vote of the Court, IT IS HEREBY ORDERED to approve the minutes of the Dec. 20, 2011 session of Nelson Fiscal Court as presented.

*** ***** ***

BILLS

On motion of Bernard Ice, second of Jeff Lear, by unanimous vote of the Court, IT IS HEREBY ORDERED to authorize the County Treasurer to pay the following bills:

Nelson County Fiscal Court
General Funds Bills for Court Approval
January 9, 2012

Name	Memo	Account	Amount
01 General Fund			
ADP	PR 121611	9100301 · Payroll Processing	$ 414.28
Bardstown Alarm	Alarm agreement	5085329 · Building Main Contracts	90.00
Bardstown Alarm	Alarm agreement	5087329 · Building Main Contracts	60.00
Bardstown Housing Authority	Bethany Haven - Jan 12	5315399 · Emergency Shelter for Children	300.00
Bardstown Super Vac	Sweeping parking lot	5081329 · Justice Center Main Contracts	500.00
Bardstown Super Vac	Sweeping parking lot	5415329 · Building Contract Services	100.00
Barnie, Jennifer	Sheriff office cleaning - Dec 11	5105329 · Bldg Main Contracts	1,000.00
Beaven Equipment	SO 23	5105340 · Vehicle maintenance	250.00
Bluegrass Uniforms Inc.	Uniforms	5105481 · Uniforms	758.34
BMS LLC	Monthly admin fees	9400205 · Employee Health Insurance	110.00
Brite Wholesale	Dimmer control	5081329 · Justice Center Main Contracts	142.11
Brite Wholesale	Bulbs, ballasts	5415329 · Building Contract Services	218.12
Bumper to Bumper	Oil compressor - Keith	5090340 · Vehicle Maintenance	10.99
Bumper to Bumper	Ball joint	5205340 · Vehicle Expense	40.24
Bumper to Bumper	Electronic flasher	5340340 · Comm Svc Vehicle Main	30.98
Cardmember	Reference materials	5115427 · Technical supplies	246.56
Cardmember	EMA Governor Conference	5135577 · EMA Travel Expense	253.02
Cardmember	Step bars for new truck	5205340 · Vehicle Expense	129.00
Central Ky Community Action	Staffing for Voluntary Action	5301315 · Community Action Services	1,014.00
Central Ky Radiology	Employee medical	9400547 · Employee Medical/WC Claims	84.00
City of Bardstown - Vol Action	Voluntary Action Vouchers	5301515 · Vol Action General Assistance	566.03
Corvus Janitorial	Annex cleaning contract - Jan 2012	5085329 · Building Main Contracts	1,195.00
Duplicator Sales & Service Inc	Monthly copy charge	5205445 · Office supplies	0.94
Flaget Memorial Hospital	Accident at DWP	9100537 · Claims & Judgments	1,317.63
GBA	Date stamp	5001445 · CJE Office supplies	14.49
Hall, Thomas	Legal services	5310332 · Public Defender Contract	500.00
Hillyard	Trash bags, window cleaner, disinfectant, sanitizer	5105411 · Custodial Supplies	762.98
Holt Computers	Service call - Don's computer	5115445 · Office Supplies	60.00
Interstate Security Systems	Quarterly alarm agreement	5105329 · Bldg Main Contracts	99.00
Interstate Security Systems	Quarterly alarm agreement	5415329 · Building Contract Services	69.00
Interstate Security Systems	Fire alarm inspections	5415329 · Building Contract Services	150.00
Kappel Funeral Home	Pauper burial	5330344 · Pauper Burials	950.00
Keene's Depot	Uniforms	5105481 · Uniforms	59.98
Kenway	Mint fresh deodorant	5080411 · Courthouse Custodial Supplies	38.85
Kenway	Mint fresh deodorant	5081411 · Justice Center Custodial Supply	38.85
Kenway	Mint fresh deodorant	5085411 · Custodial Supplies	38.85
Kenway	Mint fresh deodorant	5415411 · Building Custodial Supplies	38.85
Kleentech	Remove water - jury deliberation bathroom	5081329 · Justice Center Main Contracts	85.00
Kleinholter Construction Company	Draw #5	5076742 · Senior Citizen Center	127,350.00
Lear, Jeff	KACO Annual Conference	5025569 · Magistrates Conferences	265.00
Lear, Jeff	KACO Annual Conference	5025577 · Magistrates Travel	147.90
Leo Talbott & Son, Inc.	Final bill - labor and materials new chiller	5080711 · Courthouse HVAC	8,693.00
Lincoln Trail ADD	Grant administration fee	5076742 · Senior Citizen Center	2,500.00
Mattingly, Joe	Contracted services 100111-033112	5145548 · Central Dispatch LOC Projects	2,250.00
Nelson EMS	Coroner transport	5020308 · Autopsy & Services	75.00
Northside Funeral Home	Coroner transports	5020308 · Autopsy & Services	475.00
Patrons Home Center	Ballasts, bulbs, batteries, utility heaters	5080329 · Courthouse Main Contracts	131.35
Patrons Home Center	Ballasts, bulbs, caulk	5081329 · Justice Center Main Contracts	303.79
Patrons Home Center	Reflective tape, pipe cleaner, spray primer, bolts	5090427 · Supplies	32.13
Patrons Home Center	Bldg maint supplies	5105329 · Bldg Main Contracts	11.76
Patrons Home Center	Keys	5105427 · Supplies	6.77
Patrons Home Center	Bathroom repair	5205329 · Main Contracts	6.88
Patrons Home Center	Water nozzle, hose, batteries, gloves	5205411 · Building Custodial Supplies	50.12
Patrons Home Center	Dust masks, gloves	5340427 · Comm Svc Supplies	6.99
Patrons Home Center	Ballasts, bulbs	5415329 · Building Contract Services	154.24
Quick Care Oil Lube Express	Oil changes, brakes, air filters, spark plugs	5105340 · Vehicle maintenance	833.75
RCS	Monthly agreement	5135336 · Equipment Repairs	385.00
Ronnie's Custom Care	Monthly cleaning	5081329 · Justice Center Main Contracts	4,000.00
Settles Home Supply	Paint	5415329 · Building Contract Services	214.73
Smith, Karen	Dec 2011	5415329 · Building Contract Services	850.00

Fiscal Court Orders

01 General Fund (continued)

Tatum Auto Supply	Steering wheel cover - Mark	5090340 · Vehicle Maintenance	10.99
Tatum Auto Supply	Vehicle Maint	5134427 · Dive Team Supplies	31.44
Tatum Auto Supply	Winterize bathrooms	5405348 · Recreation Program Support	23.88
U S Postal Service	Postage	5001445 · CJE Office supplies	521.00
U S Postal Service	Postage	5040445 · Treasurer Office Supplies	240.00
Watts, Joseph D.	Mileage reimbursement 0911-1211	5001577 · CJE Travel	157.92
Willett, Keith	Boot allowance	5090481 · Uniforms	75.00
Young, Mark	Boot allowance	5090481 · Uniforms	75.00
Total 01 General Fund			161,615.73

02 Road Fund

Bluegrass Seed & Fertilizer	Straw, KY 31	6105431 · Fences & ROW	300.35
BMS LLC	Monthly admin fees	9400205 · Employee Health Insurance	27.50
Bumper to Bumper	Mini fuses	6105427 · Garage supplies	10.69
Bumper to Bumper	Gradall	6105443 · Parts	8.46
Buzick	Wood stakes	6105427 · Garage supplies	31.99
Buzick	Shady Lane	6105457 · Bridge & Culvert Materials	117.36
Buzick	Louisville Rd lights	6105469 · Signs & Posts	49.87
Buzick	Bathroom remodel	6105742 · Road Dept Bldgs	549.97
Cardmember	Step bars for new trucks	6105443 · Parts	259.98
Etown Winnelson	Bathroom remodel	6105742 · Road Dept Bldgs	655.11
GBA	Printer cartridges	6103445 · Office Supplies	49.96
Irving Materials Inc.	Culver Lane, Lawrenceburg Loop	6105457 · Bridge & Culvert Materials	524.13
Irving Materials Inc.	Bathroom remodel	6105742 · Road Dept Bldgs	241.50
J Edinger	305	6105443 · Parts	225.76
Kenway	Mint fresh deodorant	6105427 · Garage supplies	38.85
KY Concrete	Murrays Run Rd, Shady Lane	6105457 · Bridge & Culvert Materials	1,234.75
KY Concrete	Shady Lane	6105457 · Bridge & Culvert Materials	
Lewis Auto Salvage	Door for Chevy truck	6105443 · Parts	200.00
Limestone Farm Lawn	Boom mower	6105443 · Parts	84.00
Mago Construction	District 4 paving	311 04 · District 4	64,995.08
NWK Construction	Guardrail - Bennetts Lane Bridge	311 03 · District 3	12,280.00
Patrons Home Center	PVC couplings	6103329 · Building Main Contracts	5.18
Patrons Home Center	Duct tape,keys, mouse traps, rust spray primer	6105427 · Garage supplies	30.91
Patrons Home Center	Shovel, tape measure	6105443 · Parts	22.48
Patrons Home Center	Bathroom remodel	6105742 · Road Dept Bldgs	938.41
Rogers, Justin	Contract labor - bathroom remodel	6105742 · Road Dept Bldgs	768.00
Safety Kleen	Parts wash service	6105427 · Garage supplies	154.00
Simplex Grinnell	Annual inspection of fire extinguishers	6105336 · Equipment repairs	336.00
Sublet Contractors	Chute for salt hopper	6105443 · Parts	75.09
Tatum Auto Supply	Fuse kit, perma poxy	6105427 · Garage supplies	15.96
Tatum Auto Supply	New trucks, Salt Spreader	6105443 · Parts	233.93
Total Truck Parts, Inc.	Ice off	6105427 · Garage supplies	50.40
Total Truck Parts, Inc.	Tandem, Truck 300	6105443 · Parts	99.84
Truck Parts & Service	Mud flaps, radiator flush	6105427 · Garage supplies	75.12
Truck Parts & Service	Salt spreader, Truck 303, Gradall	6105443 · Parts	349.65
Zee Medical	First aid supplies	6105594 · Crew Safety Equipment	58.16
Total 02 Road Fund			85,098.44

04 LGEA Fund

Mago Construction	Asphalt patching, cold mix	6105405 · Hot and cold mix	13,626.49
Total 04 LGEA Fund			13,626.49

03 Jail Fund

BMS LLC	Monthly admin fees	9400205 · Employee Health Insurance	5.50
CDA Inc.	Electronic Monitors	5101314 · Contracts with Other Counties	992.00
Clems	Food	5101425 · Food	2,234.49
Dean Milk	Milk	5101425 · Food	1,225.18
Etown Laundry	Wash cloths	5101437 · Linens	160.00
Flowers Baking Co	Bread	5101425 · Food	326.38
Interstate Security Systems	Quarterly alarm agreement	5101329 · Building Main Contracts	248.00
Ky Juvenile Justice	March 2011	5102314 · Juvenile housing contracts	188.00
Maxima Supply	Inventory purchases	5101428 · Canteen Inventory	1,881.96
Nu Life Cartridge	Toner, labels, tape, correction fluid	5101445 · Office Supplies	161.42
Patrons Home Center	Floor cleaner, emulsifier, finish	5101411 · Custodial Supplies	289.97
Securus	Phone cards	5101428 · Canteen Inventory	2,024.60
Sublet Contractors	Weld cooker	5101329 · Building Main Contracts	25.00
Thomson West	2012 Criminal law pamphlets	5101428 · Canteen Inventory	777.00
Total 03 Jail Fund			10,539.50

09 Ambulance Fund

3-D Graphics	Embroidered Logos	5140481 · Staff Uniforms	72.00
Airgas Mid America	Oxygen	5140550 · Medical supplies & Materials	112.35
Bardstown Ambulatory	Employee medical	9400547 · Employee Medical/WC Claims	259.00
Beaven Equipment	Sq 32 34 36 37 38 41	5140340 · Vehicle Maintenance & Repairs	840.00
Beaven Equipment	Medic 1, Sq 32 34 37 38	5140443 · Vehicle Parts	556.95
Beaven Equipment	New Squad	5140723 · EMS Vehicles	1,775.00
Bluegrass Uniforms	Uniforms	5140481 · Staff Uniforms	493.50
BMS LLC	Monthly admin fees	9400205 · Employee Health Insurance	33.00
Bound Tree Medical	Medical supplies	5140550 · Medical supplies & Materials	19.80
Cardmember	Vacuum cleaner Station I	5140336 · Equipment Maintenance & Repairs	154.72
Cardmember	Vehicle parts	5140443 · Vehicle Parts	120.60
Cardmember	Shirts	5140481 · Staff Uniforms	169.75
Cardmember	Postage, mailings	5140563 · Postage	321.51
Cardmember	Training materials	5140569 · Training	18.24
Cardmember	Decals for new trucks	5140723 · EMS Vehicles	629.00

Fiscal Court Orders

Carey Sign	Decals	5140723 · EMS Vehicles	670.00
Conway Heaton	Sq 32 34 35	5140340 · Vehicle Maintenance & Repairs	1,790.00
Conway Heaton	Sq 32 34 35	5140443 · Vehicle Parts	2,036.91
Ellis LLC	Tow Sq 32 34 39	5140340 · Vehicle Maintenance & Repairs	479.50
Fastenal	Lock bolts	5140334 · Building maintenance	24.73
Ferrell Gas	Propane Station I	5140578 · Utilities	533.83
Galls	Uniforms	5140481 · Staff Uniforms	900.00
Hurst Discount Drugs	Employee medical	9400547 · Employee Medical/WC Claims	27.10
Kenny's Laundry	Alterations - EMS	5140481 · Staff Uniforms	11.75
Medical Arts Press	Labels, tabs	5140445 · Office Supplies	85.51
Parr Public Safety Equipment	New Truck Equipment	5140723 · EMS Vehicles	1,522.30
Patrons Home Center	Bulbs, ballasts for outside bldg	5140334 · Building maintenance	101.33
Pat's Alterations	Uniform alterations	5140481 · Staff Uniforms	31.50
QuadMed Inc	Medical supplies	5140550 · Medical supplies & Materials	769.32
Select-Tech Inc	Remount	5140723 · EMS Vehicles	620.83
Stone River Pharmacy Solutions	Employee medical	9400547 · Employee Medical/WC Claims	149.17
Titan Medical Supply LLC	Glucose tests	5140550 · Medical supplies & Materials	45.00
Total 09 Ambulance Fund			15,380.20
Total General Funds Bills			**$ 286,260.36**

Nelson County Fiscal Court
PIC Bills for Court Approval
January 9, 2012

Name	Memo	Account	Amount
13 Solid Waste Fund			
Bluegrass Seed & Fertilizer	Coat	5215481 · Employee uniforms	$ 48.95
BMS LLC	Monthly admin fees	9400205 · Employee Health Insurance	11.00
Culvertown Truck Service	Dead Animal Truck - install bed	5215723 · SW Vehicles	3,568.00
Mackin's Wrecker	414	5215336 · Equipment Repair	150.00
Raben Tire Co	Tires, repairs	5215479 · Tires	1,422.57
Tatum Auto Supply	Trucks 410, 411, 414	5215443 · Parts	242.13
Truck Parts & Service	Tire patching, belt	5215443 · Parts	148.71
Total 13 Solid Waste Fund			5,591.36
15 Landfill Fund			
BMS LLC	Monthly admin fees	9400205 · Employee Health Insurance	5.50
Cardmember	Step bars for new truck	5210443 · Parts	129.99
Cardmember	Internet equipment & svc	5210578 · Utilities	69.95
Duplicator Sales & Service Inc	Monthly copy charge	5210445 · Office Expense	42.94
Fastenal	Stain remover, neutralizer	5210445 · Office Expense	149.86
Interstate Security Systems	Quarterly alarm agreement	5210329 · Maintenance Contracts	99.00
Joe Hill's	Hedge clippers	5210475 · Tools	295.96
Kimberland, David	Office cleaning Dec 11	5210329 · Maintenance Contracts	425.00
Ky Environment/Div Waste Management	Quarterly fee	5210314 · Environmental Remediation Fee	23,150.05
Patrons Home Center	Extension cords, outlet plugs	5210334 · Building Maintenance	153.38
Snap-On Tools	Tools	5210443 · Parts	295.55
Tatum Auto Supply	Truck 413, Service truck	5210443 · Parts	543.95
Truck Parts & Service	Brad's truck	5210443 · Parts	106.00
Total 15 Landfill Fund			25,467.13
23 Occupational Tax Fund			
U S Postal Service	Postage - 1000 44cent	5047445 · OLF Office supplies	440.00
Total 23 Occupational Tax Fund			440.00
97 PIC			
Kenway	Mint fresh deodorant	5082411 · SOB Custodial Supplies	38.85
Total 97 PIC			38.85
Total PIC Bills			**$31,537.34**

NELSON COUNTY FISCAL COURT
PAID BILLS FOR COURT APPROVAL
January 9, 2012

Fund/Vendor	Description	Account	Amount
General Fund			
Kleinholter Construction Company	Draw #4	5076742 · Senior Citizen Center	$ 99,000.00
Lawson Products	Drill bits, gloves	5090427 · Supplies	364.82
Less discount			(3.66)
Road Fund			
Contech Construction	Salt Spring Loop	6105457 · Bridge & Culvert Materials	6,373.50
Contech Construction	Salt Spring Loop	6105311.01 · District 1	5,600.00
Less Discount			(59.87)
this invoice was shown incorrectly on the Paid Bills list for the 12/20/2011 meeting the correct amounts are now shown above for Contech Construction			
Lawson Products	Garage supply, safety glasses	6105427 · Garage supplies	137.08
Less discount			(1.27)
Sexauer	Bathroom remodel	6105742 · Road Dept Bldgs	87.50
Less discount			(0.88)

EMS Fund			
Mohawk Medical	Medicine and supplies	5140550 · Medical supplies & Materials	83.41
Less discount			(0.76)
OLF Fund			
Road Fund	FY 12 Appropriation	4909.02 · Transfers to Road	75,000.00
TOTAL PAID BILLS			**$ 186,579.87**

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AUSTIN WELLER REAPPOINTED TO JOINT ETHICS COMMISSION

On motion of Jerry Hahn, second of Keith Metcalfe, by unanimous vote of the Court, IT IS HEREBY ORDERED to approve an order reappointing Austin Weller to the Joint Ethics Commission.

NELSON COUNTY FISCAL COURT

ORDER

Pursuant to the relative Kentucky Revised Statues, **Austin Weller** is hereby appointed to the **Joint City County Ethics Board** for a term in accordance to the Bylaws or governing Regulations in place.

Dean Watts

Dean Watts
Nelson County Judge Executive

1/9/12

Date

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ANIMAL CONTROL

Court members were given a resolution related to a contract between Nelson County and the Humane Society of Nelson County for operation of the county's animal control facility. Magistrate Keith Metcalfe expressed his wish for a meeting of the Animal Committee in order to have questions answered so that he could have a better understanding of this contract. Meeting was scheduled for this Friday at 8:15 a.m. in the Fiscal Court Meeting Room.

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DEPARTMENT REPORTS

**JAIL

Jailer Dorcas Figg reported that she has sent a copy of the Jail Policiies and Procedures update. She presented her regular report as follows:

NELSON COUNTY JAIL

	Total	Hardin Co	HIP	State	W-End	In House
DECEMBER						
Wed. 21	100	0	2	30	5	93
Thur. 22	108	0	2	30	6	100
Fri. 23	99	1	2	28	6	90
Sat. 24	95	1	2	28	4	88
Sun. 25	93	1	3	28	4	85
Mon.26	94	1	3	28	5	85
Tue. 27	99	0	3	30	5	91
Wed. 28	100	0	3	31	4	93
Thur. 29	104	0	3	30	5	96
Fri. 30	104	0	2	30	3	99
Sat. 31	102	0	2	30	1	99

JANUARY						
Sun. 01	106	0	3	29	1	102
Mon. 02	108	0	4	29	5	99
Tue. 03	118	1	4	28	3	110
Wed. 04	123	1	5	30	5	112
Thur. 05	120	0	5	30	7	108
Fri. 06	115	0	5	33	7	103
Sat. 07	111	0	5	28	4	102
Sun. 08	113	0	5	28	4	104
Mon. 09	116	0	5	29	10	102

**EMS

Joe Prewitt gave his regular EMS report as follows:

01/08/2012

Monthly EMS Run Totals
As of December 2011

Areas	Monthly Completed Runs	Monthly Non-Transport	Monthly Total Calls	Year-To-Date Calls	Monthly Charges	Year-To-Date Charges	Average Charge per Run
Bardstown Area	363	58	421	2699	$ 268,379.55	$ 1,633,880.45	$ 605.37
Bloomfield Area	11	8	19	190	$ 8,816.60	$ 108,041.30	$ 568.64
New Haven Area	19	9	28	194	$ 15,535.70	$ 98,839.35	$ 509.48
Boston Area	10	1	11	79	$ 8,099.30	$ 52,257.45	$ 661.49
Cox's Creek Area	7	3	10	98	$ 4,426.30	$ 46,991.80	$ 479.51
TOTAL	410	79	489	**3260**	**$ 305,257.45**	**$ 1,940,010.35**	**$ 595.10**
Average Per Day	13.2	2.5	15.8	17.7	$ 9,847.00	$ 10,543.32	
Collections (YTD)						$ 973,060.00	
Collection Per Run						$ 298.40	
Cost Per Run						$ 337.00	
Difference						$ (38.60)	

Previous Year 2010	Totals	515	3079	$ 284,674.00	$ 1,710,377.50
Previous Year Difference		-26	181	$ 20,583.45	$ 229,632.85
Previous Year 2009	Totals	467	2856	$ 254,615.00	$ 1,621,764.00
Difference From Current Year		22	404	$ 50,642.45	$ 318,246.35
Previous Year 2008	Totals	484	2884	$ 285,434.00	$ 1,554,837.00
Difference From Current Year		5	33	$ 19,823.45	$ 385,173.35
Previous Year 2007	Totals	434	2902	$ 246,837.00	$ 1,544,780.00
Difference From Current Year		55	358	$ 58,420.45	$ 395,230.35

Prewitt also reported that canvassing the county related to addressing will be a long, time-consuming process; however, it was begun last week. Data will be compiled and presented for validation. First E-911 check is expected to arrive from CMRS on Feb. 1.

Prewitt also updated the Court on progress on outfitting the new ambulance; he also outlined progress on the remount at Conway-Heaton.

**LANDFILL/SOLID WASTE

Brad Spalding explained to Court members that the newer truck used for deceased animal pickup is on the job; however, staff is working at addressing the height of this truck. He also told Court members that remaining parts were taken out of the old Rex Compactor; it was then sold as scrap to Waddell's for about $3,000.

**ROAD DEPARTMENT

Jim Lemieux reported on 1) boom mowing; 2) grader work; 3) work on cross drain pipes by the Grade-All crew; 4) installation of street signs on various roads; and 5) installation of lights at the New Louisville Rd. and Old Louisville Rd. intersections. There was discussion of the need for a stop sign at the end of Old Louisville Rd., with explanation given that those who are not familiar with the road, particularly in view of the terrain, do not

realize that the road suddenly ends. After hearing reasons pro and con related to installation of a stop sign, Magistrate Jeff Lear expressed that he saw no reason not to put up a stop sign; sign will be put up today.

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SURPLUS EQUIPMENT

Surplus Equipment

1/9/12

1-1996 International S4700 Chassis
VIN #1HTSLAAM6TH269703
Engine: DT 466
GVW: 26,000
Miles: 359,832
Located at Nelson County Landfill

1-2000 Ford F215 2WD
VIN #1FTRF17WTYNA08810
Miles: 214,000
Located at Nelson County Road Department

1-1998 Chevy 1500 2WD
VIN #1GCEC14WXWZ263442
Miles: Total 387,000 (Current Odometer: 229,031)
Located at Nelson County Road Department

1-1995 Chevy 1500 2WD
VIN #1GCEC14H8SZ261166
Miles: 214,00
Located at Nelson County Road Department

1- 2003 Ford E-350 ambulance chassis
VIN 1FDWE35FX3HA43899

On motion of Jeff Lear, second of Sam Hutchins, and by unanimous vote of the Court, IT IS HEREBY ORDERED to declare the foregoing as surplus equipment and to advertise for sale.

*** ***** ***

OLD SENIOR CITIZENS BUILDING

Judge Watts recommended that the old Senior Citizens Building be declared as surplus and advertised for sale through sealled bids, setting a minimum of $55,000. Following discussion, on motion of Jeff Lear, second of Bernard Ice, and by affirmative vote of all Court members, IT IS HEREBY ORDERED to approve the recommendation to declare this property as surplus and to advertise as recommended.

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COUNTY CLERK - BUILDING RENOVATION

Building Committee members and Magistrate Metcalfe have visited the basement offices in the County Clerk's building for review of possible remodelling of that area. Much of the work can be done in-house; quotes for carpeting and furniture are being solicited. Following discussion of methods of payment, on motion of Sam Hutchins, second of Bernard Ice, by unanimous vote of the Court, IT IS HEREBY ORDERED to move forward with this project.

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COUNTY BUILDINGS

Court members brought up need to demolish the building used by Code Enforcement, citing the poor condition of that building; they questioned reasons why the Old Library Building was not being readied for uses previously discussed. Following lengthy discussion of need for Code Enforcement and Planning/Zoning offices to move to that building, and of what might be necessary to make this work, suggestion was made by Magistrate Metcalfe that Jim Lemieux and Brad Spalding draw a proposal for use of the first floor by the aforementioned offices, thereby putting the building to use for county purposes.

He suggested that heads of each of these departments be included in discussion of what they need.

Also discussed was the parking space (county annex) taken up since Code Enforcement vehicles are not taken home. Suggestion was made that these vehicles be picked up and dropped off at the Road Department garage parking area.

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COUNTY CLERK BUDGET AND SALARY ORDER

On motion of Sam Hutchins, second of Jeff Lear, by unanimous vote of the Court, IT IS HEREBY ORDERED to approve the County Clerk's budget for 2012 and her annual order setting maximum amount for deputies and assistants:

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2012

Nelson County Clerk

Part One - Summary and Reconciliation of All Accounts

Show & Describe All Accounts	Column 1 2012 Fee Account Budget Estimate	Column 2 2012 Fee Account Cumulative Actual	Column 3 Account (NOT FEE ACCOUNT)	Column 4 Account (NOT FEE ACCOUNT)	Column 5 Account (NOT FEE ACCOUNT)
1 Receipts YTD	$10,569,500.00				
2 Total Disbursements YTD	$10,276,108.37				
3 Book Balance/Excess Fees	$293,391.63				
4 Bank Statement Balance					
5 Plus Deposits in Transit					
6 Less Outstanding Checks					
7 Other					
8 Reconciled Bank Balance					
9 Accounts Receivable as of 12/31					
10 Unpaid Obligations as of 12/31					
11 Excess Fees					

Instructions This form is the required format for the budget and the quarterly report BUDGET After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer QUARTERLY REPORT The quarterly report is cumulative Show the status of all funds in the official's charge during calendar year to date in Part One Line 1 Show total receipts on a cash basis for the year to date including any beginning balances for all accounts **Show current year fee account in COLUMN 2 as calculated in Part Two of report.** Line 2 Show total disbursements on a cash basis for the year to date for all accounts **Show current year fee account in COLUMN 2 as calculated in Part Three of report.** Line 3 Show difference between lines 1 and 2 for all accounts Line 4 Show bank statement balance(s) at close of quarter Line 5 Show total deposits made prior to close of quarter that are not reflected in bank statement(s) Line 6 Show total amount of checks issued prior to close of quarter that are not reflected in bank statement(s) Line 7 Show investments Line 8 Show line 4 adjusted for lines 5, 6, and 7 Line 8 should equal line 3 for all accounts Line 9 Complete for quarter ending 12/31 Show calculation in Part Two of report Line 10 Complete for quarter ending 12/31 Show calculation in Part Two of report Line 11 Complete for quarter ending 12/31 Show line 8 adjusted for lines 9 and 10 All debt to be shown in Part Four Report due to **State Local Finance Officer, 1024 Capital Center Drive, Suite 340, Frankfort, KY 40601-8204** by the 30th day following the close of each quarter **Fax # 502-573-3712 / Ph # 502-573-3710.**

Approved by the fiscal court on the 9th day of January, 2012.

County Judge/Executive Date 1/9/12

To the best of my knowledge the information reported herein for the budget/quarter ended _____ is accurate and complete.

Signature of County Clerk Date 1/9/12

Fiscal Court Orders

Jan. 9, 2011
REGULAR SESSION OF NELSON FISCAL COURT

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Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31
1 **Federal Grants/Reimbursements**							
2 **State Grants**							
3 **State Fees For Services**							
4 **Fiscal Court**	$3,000.00						
5 **Revenue Supplement (< 20,000 pop)**							
6 **Licenses and Taxes**							
7 Motor Vehicle:							
8 Licenses and Transfers	$1,650,000.00						
9 Usage Tax	$4,100,000.00						
10 Tangible Personal Property Tax	$3,750,000.00						
11 Notary Fees							
12 4% School Treasurer	$46,000.00						
13 Licenses: (describe)							
14 Housing & Trust	$51,000.00						
15 Marriage	$11,500.00						
16 Occupational							
17 Beer & Liquor							
18							
19							
20 Deed Transfer Tax	$100,000.00						
21 Delinquent Taxes	$500,000.00						
22 **Fees Collected for Services**							
23 Recordings:							
24 Deeds, Easements, and Contracts	$21,000.00						
25 Real Estate Mortgages	$80,000.00						
26 Chattel Mortgages & Financing S	$110,000.00						
27 Powers of Attorney	$4,000.00						
28 All Other Recordings	$51,000.00						
29 Charges for Other Services:							
30 Copywork & Postage	$16,000.00						
31 Tax Bills	$14,500.00						

Part Two (continued) Receipts	Budget Estimate	1/1 thru 3/31
32 **Other:** (describe)		
33 Election & Candidate Filing	$15,000.00	
34 Miscellaneous	$45,000.00	
35 **Interest Earned**	$1,500.00	
36		
37 **Total Revenues**	$10,569,500.00	
38 **Petty Cash**		
39 **Borrowed Money**		
40 **Total Receipts**	$10,569,500.00	

Copy the figure shown on Line 40 in the Budget Estimate colum on Line 39 in the Receivable column (use for 12/31 report only)

Part Three Disbursements	Budget Estimate	1/1 thru 3/31
Required Payments		
1 **Payments to State** (describe)		
2 Motor Vehicle:		
3 Licenses & Transfers	$1,090,000.00	
4 Usage Tax	$4,000,000.00	
5 Tangible Personal Prop Tax	$1,350,000.00	
6 Licenses: (describe)		
7 Housing & Trust	$51,000.00	
8 Marriage Licenses		
9		
10 Delinquent Tax	$65,000.00	
11 Legal Process Tax	$39,000.00	
12 **Tax Bills**	$8,007.00	
13 **Payments to Fiscal Court** (describe)		
14 Tangible Personal Property Tax	$450,000.00	
15 Delinquent Tax	$70,000.00	
16 Deed Transfer Tax	$96,000.00	
17 Occupational Licenses		
18 Beer & Liquor Licenses		

Part Three (continued) Disbursements	Budget Estimate	1/1 t 3/
19 Fiscal Court/Tax Bill Prep		
20		
21 **Payments to Other Districts** (describe)		
22 Tangible Personal Property Tax	$1,850,000.00	
23 Delinquent Tax	$240,000.00	
24		
25 **Payments to Sheriff**		
26 Deliquent Tax	$44,000.00	
27 **Payments to County Attorney**	$70,000.00	
28 **Total Required Payments**	$9,423,007.00	$0.00
Official Expenses		
29 **Personal Services**		
30 County Clerk's Gross Salary	$80,001.37	
31 County Clerk's Expense Allowance	$3,600.00	
32 Deputies Gross Salaries	$485,000.00	
33 Part Time Gross Salaries		
34 Overtime Gross		
35 Unemployment Insurance		
36 **Employee Benefits**		
37 Employer's Share S.S. (7.65%)		
38 Employer's Share Ret.		
39 Employer Paid Health Insurance	$60,000.00	
40 Other Payroll Disbursements		
41 Training Fringe Benefit (HB 810)	$1,000.00	
42 **Contracted Services**		
43 Rebinding & Microfilming	$24,000.00	
44 Advertising	$5,000.00	
45 Printing & Binding		

Part Three (continued) Disbursements	Budget Estimate	1/1 thru 3/31
46 Rental Maint. Agreements	$60,000.00	
47		
48 **Supplies & Materials** (describe)		
49 Office Supplies	$35,000.00	
50		
51 **Other Charges** (describe)		
52 Conventions & Travel	$5,000.00	
53 Dues & Miscellaneous	$48,000.00	
54 Postage	$14,000.00	
55 Repairs Maintenance	$500.00	
56 Insufficient Funds	$2,000.00	
57 **Debt Service** (borrowed money interest lease purchases)		
58 Principal on Note		
59 Interest		
60 Computer Lease		
61 **Capital Outlay** (Outright purchases of tangible items having a nature)		
62 Office Equipment	$30,000.00	
63 Vehicle		
64		
65		
66		
67 **Total Official Expenses**	$853,101.37	
	Con offices that fee pool, pay fees to county prior	
68 **Payments to County Treasurer**		
69 **Payments to State Treasurer**		
	Enter total of lines 28, 67, 68 and 69	
70 **Total Disbursements**	$10,276,108.37	

Copy the figure shown on Line 70 in the Budget Estima on Line 70 in the Unpaid column (use for 12/31 report o

Fiscal Court Orders

ANNUAL ORDER SETTING MAXIMUM AMOUNT FOR DEPUTIES AND ASSISTANTS

Pursuant to KRS 64.530(3), "...The fiscal court shall fix annually the maximum amount, including fringe benefits, which the officer may expend for deputies and assistants...".

The fiscal court of ___Nelson_____ County in compliance with state law hereby sets the maximum amount which the _County Clerk__ (specify county clerk or sheriff) of ____Nelson____ County may expend from fees during calendar year _2012____ at $_____545,000.00_____ for deputies, assistants and other employees. The maximum amount as set includes all amounts paid from fees for:

- x Full time salaries and wages
- x Overtime wages
- x Part time salaries and wages
- x Vacation and sick leave
- x Health insurance
- x Insurance other than health
- ☐ Employer match SS/Retirement
- ☐ Other _____
- ☐ Other _____

Motion made by ___Sam Hutchins____ , second by __Jeff Lear_____

Vote ___Court members Watts, Metcalfe, Lear, Hutchins, Ice and Hahn _____

Signed Tiami G. Tilatteau Fiscal Court Clerk
Date 1-9-2012

*** ***** ***

SHERIFF'S REQUEST FOR ADVANCEMENT, 2012 BUDGET, ORDER RE MAXIMUM SALARY FOR DEPUTIES/ASSISTANTS

**REQUEST FOR ADVANCEMENT OF FUNDS

Finance and Administration Cabinet
Division of Local Government Services
County Fees Systems Branch

Attention: Office of the Controller/County Fees Branch

I Stephen D. Campbell_____ Sheriff of_____Nelson_____ County, Kentucky hereby make an application for an advancement of funds to defray the expenses of my office of 2010. This is in request of KRS 64.140(1) and 200 KAR 42.0201(3)

The fees received by the Sheriff's Office are insufficient to provide the necessary funds for the operation of the office. As Sheriff, I desire to receive advancements from the State Treasury for the purpose of defraying office expenses.

As Sheriff, I agree to comply with the statutes and regulations of the Finance Cabinet relating to Sheriff's advancement in the event that I am granted an advance of monies for the operation of my office. The following documents filed with this application are true and correct statements of fact.

Sincerely,

Stephen D. Campbell Sheriff
NELSON County

Subscribed and sworn to before me by Stephen D. Campbell Sheriff of Nelson County, this day of JAN 6 2012.

Cecelia R Wheeler
Notary Public
My Commission expires 10-16-13

Stephen D. Campbell SHERIFF
NELSON COUNTY, KY
STATEMENT OF AMOUNT TO BE ADVANCED EACH MONTH
IN 2010

MONTH	ESTIMATED EXPENSES	ESTIMATED RECEIPTS	ESTIMATED ADVANCEMENT
JANUARY	80,000.00	20,000.00	60,000.00
FEBRUARY	70,000.00	50,000.00	20,000.00
MARCH	100,000.00	60,000.00	40,000.00
APRIL	70,000.00	40,000.00	30,000.00
MAY	70,000.00	50,000.00	20,000.00
JUNE	70,000.00	50,000.00	20,000.00
JULY	70,000.00	50,000.00	20,000.00
AUGUST	100,000.00	50,000.00	50,000.00
SEPTEMBER	90,000.00	60,000.00	30,000.00
OCTOBER	85,000.00	75,000.00	10,000.00
NOVEMBER	277,300.00	407,500.00	0.00
DECEMBER	430,628.00	300,428.00	0.00
TOTALS	1,512,928.00	1,212,928.00	300,000.00

I hereby certify, to the best of my knowledge, the above is a true estimate of the amount needed to be advanced each month for the operation of the county sheriff's office.

Stephen D. Campbell SHERIFF

APPROVAL MUST BE MADE BY FISCAL COURT NELSON COUNTY
APPROVED THIS _____ DAY OF _____, 2012.

_____ COUNTY JUDGE/EXECUTIVE

Sheriff Stephen Campbell's request for advancement is approved on motion of Jerry Hahn, second of Sam Hutchins, and by affirmative vote of all Court members.

**ORDER SETTING MAXIMUM PAY AMOUNTS FOR DEPUTIES/ ASSISTANTS

ANNUAL ORDER SETTING MAXIMUM AMOUNT FOR DEPUTIES AND ASSISTANTS

Pursuant to KRS 64.530(3), "...The fiscal court shall fix annually the maximum amount, including fringe benefits, which the officer may expend for deputies and assistants...".

The fiscal court of NELSON County in compliance with state law hereby sets the maximum amount which the SHERIFF (specify county clerk or sheriff) of NELSON County may expend from fees during calendar year 2012 at $ 942,860 for deputies, assistants and other employees. The maximum amount as set includes all amounts paid from fees for:

- ✓ Full time salaries and wages
- ✓ Overtime wages
- ✓ Part time salaries and wages
- ✓ Vacation and sick leave
- ✓ Health insurance
- ✓ Insurance other than health
- ✓ Employer match SS/Retirement
- Other _____
- Other _____

Motion made by Bernard Ice, second by Jerry Hahn

Vote Affirmative - County Judge/Executive Dean Watts, Magistrates Metcalfe, Hutchins, Ice, Lear and Hahn

Signed [signature] Fiscal Court Clerk
Date 1-9-12

Fiscal Court Orders

Jan. 9, 2012
REGULAR SESSION OF NELSON FISCAL COURT

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On motion of Bernard Ice, second of Jerry Hahn, by unanimous vote of the Court, IT IS HEREBY ORDERED to approve the Order setting maximum amount for Sheriff's deputies and assistants for 2012.

**BUDGET

On motion of Sam Hutchins, second of Keith Metcalfe, by unanimous vote of the Court, IT IS HEREBY ORDERED to approve the Nelson County Sheriff's budget for 2012 as presented:

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 20___

NELSON County Sheriff

Part One - Summary and Reconciliation of All Accounts

Show & Describe All Accounts	Column 1 2,012 Budget Estimate	Column 2 2,012 Cumulative Actual	Column 3 _____ Account (NOT FEE ACCOUNT)	Column 4 _____ Account (NOT FEE ACCOUNT)	Column 5 _____ Account (NOT FEE ACCOUNT)
1. Receipts YTD	$1,512,928.00				
2. Total Disbursements YTD	$1,512,928.00				
3. Book Balance/Excess Fees					
4. Bank Statement Balance					
5. Plus Deposits in Transit					
6. Less Outstanding Checks					
7. Other					
8. Reconciled Bank Balance					
9. Accounts Receivable as of 12/31					
10. Unpaid Obligations as of 12/31					
11. Excess Fees					

Instructions: This form is the required format for the budget and the quarterly report. BUDGET: After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. QUARTERLY REPORT: The quarterly report is cumulative. Show the status of all funds in the official's charge during calendar year to date in Part One. Line 1 Show total receipts on a cash basis for the year to date including any beginning balances for all accounts. **Show current year fee account in COLUMN 2 as calculated in Part Two of report.** Line 2 Show total disbursements on a cash basis for the year to date for all accounts. **Show current year fee account in COLUMN 2 as calculated in Part Three of report.** Line 3 Show difference between lines 1 and 2 for all accounts. Line 4 Show bank statement balance(s) at close of quarter. Line 5 Show total deposits made prior to close of quarter that are not reflected in bank statement(s). Line 6 Show total amount of checks issued prior to close of quarter that are not reflected in bank statement(s). Line 7 Show investments. Line 8 Show line 4 adjusted for lines 5, 6, and 7. Line 8 should equal line 3 for all accounts. Line 9 Complete for quarter ending 12/31. Show calculation in Part Two of report. Line 10 Complete for quarter ending 12/31. Show calculation in Part Three of report. Line 11 Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All debt to be shown in Part Four. Report due to: **State Local Finance Officer, 1024 Capital Center Drive, Suite 340, Frankfort, KY 40601-8204** by the 30th day following the close of each quarter. **Fax # 502-573-3712 / Ph # 502-573-3710.**

Approved by the fiscal court on the 9th day of JAN, 20 12.

County Judge/Executive Date

To the best of my knowledge the information reported herein for the budget/quarter ended _____ is accurate and complete.

Signature of County Sheriff Date

Fiscal Court Orders

Part Two Receipts	Budget Estimate	1/1 thru 31-Mar	4/1 thru 30-Jun	7/1 thru 30-Sep	10/1 thru 31-Dec	Total YTD	Accounts Receivable 12/31	Settlement Total
1. Federal Grants								
2. State Grants	20,500.00							
3. State - KLEFFP	83,279.00							
4. State Fees For Services	107,000.00							
5. Finance and Administration Cabinet	0.00							
6. Cabinet Human Resources	0.00							
7. Circuit Clerk								
8. Sheriff Security Services	50,000.00							
9. Fines/Fees Collected	50,000.00							
10. Court Ordered Payments	0.00							
11. Fiscal Court incl. Election Commissions	13,000.00							
12. County Clerk (Delinquent Taxes)	35,000.00							
13. Commissions on Taxes Collected	707,000.00							
14. Fees Collected for Services								
15. Auto Inspections	12,000.00							
16. Accident/Police Reports	1,200.00							
17. Serving Papers	95,000.00							
18. CCDW	12,000.00							
19. **Other (Miscellaneous)**	704.00							
20. Transport Prisoners/Patients	24,245.00							
21. Interest Earned	2,000.00							
22. Total Revenues	1,212,928.00	0.00						
23. Petty Cash								
24. Borrowed Money								
25. State Advancement	300,000.00							
26 Excess Fees Loan								

Part Three Disbursements	Budget Estimate	1/1 thru 31-Mar	4/1 thru 30-Jun	7/1 thru 30-Sep
1. **Personal Services**				
2. Sheriff's Gross Salary	81,540.00			
3. Deputies' Gross Salaries	493,567.00			
4. Part Time Gross Saleries	30,000.00			
5. Other Gross Salaries - Clerks	183,000.00			
6. Overtime Gross	40,000.00			
7. KLEFPF Pay	86,293.00			
8. **Employee Benefits**				
9. Employer's Share Social Security				
10. Employer's Share Retirement	25,000.00			
11. Employer's Share Haz. Duty Ret.	25,000.00			
12. Employer Paid Health Ins.	60,000.00			
13. HB 810 Training Incentive	3,528.00			
14. Contract Services Tax/Software	25,000.00			
15. Advertising	2,000.00			
16. Vehicle maintenance and repairs	20,000.00			
17. Office Equip. & Radio Maint.	10,000.00			
18. **Supplies and Materials** (Tangible items limited lifespan)				
19. Office Materials and Supplies	15,000.00			
20. Uniforms	6,500.00			
21. Gasoline	45,000.00			
22. Police Equip./Supplies	20,000.00			
23. Juror Expenses	1,000.00			
24. CCDW				
25. **Other Charges** (non-contracted,non-tangible items)				
26. Convention / Training	10,000.00			
27. Dues	500.00			
28. Postage	15,000.00			
29. Mileage on Personal Vehichle				
30. Vehicle Expense				
31 Bond				
32. Transporation Patients/Prisoners	15,000.00			
33. Total this page	1,212,928.00	0.00	0.00	

Part Three Disbursements	Budget Estimate	1/1 thru 31-Mar	4/1 thru 30-Jun	7/1 30-
34. **Auto Expenses on Personal Vehicles**				
35. Gasoline				
36. Maintenance and repairs				
37. Insurance				
38. Depreciation				
39				
40. **Debt Service** (Borrowed money, interest, lease/purchase)				
41. State Advancement	300,000.00			
42. Notes/ Grants				
43. Interest				
44				
45. **Capital Outlay** (Outright Purchase of tangible items lasting in nature)				
46. Office Equipment				
47. Vehicle Equipment				
48				
49. Misc. / Emergency Funds				
50. **Total**	$ 1,512,928.00	$ -	$ -	$
For offices that fee pool, pay fees to county prior to December 31, or counties over 70,000 in population, show payments on appropriate line below				
51. **Payments toPrevious Fee Account**				
52. **Payments to State Treasurer**		0.00	0.00	
53. **Total Disbursements** (Total Line 50, 51, 52)				

Copy the figures shown on line 53 in the budget estimate column to the Sum
line 2. Copy the figure shown on line 53 in the Unpaid column (use for 12/3

Part Four - Liabilities Outstanding

~~Quarter ended~~ 2012

Multi-year Issues	Issue	Issue	Totals
Where Budgeted			
Description			
Term (# of Years)			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Less Reserve Earnings			
Net Outstanding			
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Short Term Liabilities	**Issue**	**Issue**	
Where Budgeted			
Description			
Term			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Total Outstanding			
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Total Outstanding Debt	(If no outstanding advancements, loans, leases, or other debt, show "$0".)		

Comments: The Nelson County Fiscal Court does the payroll for the Sheriff's Office. Nelson Fiscal Court pays the Social Security, retirement, and fringe benefits. The Sheriff's Office pays the health benefits to Fiscal Court.

On line 11, part 2, are County claims as follows; Serving Juvenile Summons, attending Fiscal Court meetings and Transporting Prisoners.

Line 20 is different. This is for State Prisoners that have been indicted.

ON-GOING

Court members discussed on-going business, including insurance schedule, process used when HVAC and other inspections are done and stickers showing that inspections occur, and damage done to Prather Ridge Rd. by a logging crew working in that area.

*** ***** ***

On motion of Bernard Ice, second of Jerry Hahn, by unanimous vote of the Court, IT IS HEREBY ORDERED to adjourn the Jan. 9 session of Nelson Fiscal Court.

DEAN WATTS, NELSON COUNTY JUDGE-EXECUTIVE

ELAINE A FILIATREAU, NELSON COUNTY CLERK

Fiscal Court Orders